

**Tierra Pacifica Charter School
Job Description**

PE Teacher

Primary Function

The PE teacher is responsible for inspiring, educating and developing lifelong habits for students in the areas of physical activity, healthy living sportsmanship by planning, organizing and delivering lessons consistent with the standards based physical education curriculum for students' grade level. The PE teacher is charged with using creativity to create the most effective environment for these outcomes possible. It is also his/her responsibility to maintain all PE equipment and to research and order new equipment as approved by the school director and allowed in the school's budget.

Additional Duties and Responsibilities

- Provide progress reports for each student three times a year as calendared and give these to classroom teachers
- Communicate class focus and units through short blurbs in the regular classroom newsletters that teachers send home
- Participate in weekly staff meeting, periodic in-services and summer institutes when when requested by the school director
- Participate in school functions such as the All-School Meeting, the Talent Share, Open House and the Celebration of Growth when applicable
- Participate as a member of Village Success Meetings (VSM) when requested
- Identify students requiring additional physical educational assistance, referring them to the appropriate resources in compliance with Public Law 94-142 and Section 504 of the ADA
- Supervise and coordinate with teachers, teaching assistant and parent volunteers who are supporting PE
- Perform other duties as needed

Supervision and Evaluation

The PE teacher will be supervised by the school director and evaluated annually following performance evaluation procedures developed by the school director and the school governing board. Evaluation may also be performed by and with peer teachers in place of the school director.

Qualifications

PE teachers must possess/demonstrate the following characteristics:

Education/Experience

- Valid teaching credential, Bachelor's degree
- Background and experience in teaching elementary PE preferred

Licenses, Certifications, Bonding, Testing, Training

- Clean TB Test
- Criminal Justice Fingerprint Clearance
- CPR/First Aid Certification

Personal Qualities

- Willingness to be part of an innovative, collaborative staff
- Understanding of and commitment to the philosophy of the school
- Respect for young people and an understanding of their developmental needs
- Passion for learning and openness to the process of personal growth
- Skilled in interpersonal communications
- Willingness to work cooperatively in conjunction with teachers, parents, and community members
- Ability to create a welcoming environment for parent participation
- Willingness to train and work with parent volunteers
- Willingness to attend workshops, in-services, and training for professional development
- Willingness to participate in peer review and evaluations
- Good sense of humor
- Willingness to ask for help