

Tierra Pacifica Charter School COVID Safety Plan February 17, 2021

Phased Return Model

Tierra Pacifica will implement a phased reopening. Beginning the week of March 22, 2021, half of the K-3 AM group will come to campus on M/T, while the other half will do distance learning at home. The PM group will follow the same schedule. The other half of the K-3 AM and PM groups will attend on W/Th. Friday will be all distance learning. On April 5, all K-3 students will begin the normal AM/PM Hybrid Schedule.

The week of April 5, our 4-6th grades will return in a similar, phased manner. Groups will be halved for the first week, with one group Zooming into class while the other is on campus. Grades 4-6 will begin in full hybrid mode the week of April 12.

7th & 8th grade students who are already on campus in small cohorts for targeted assistance may continue to attend for the same specific services. When the county adjusted case rate reaches <7, 7th and 8th grades will be scheduled to return to campus as soon as all other grades have completed their “practice” weeks.

Students whose families choose to have them continue with distance learning will be able to “attend” the same classes as their peers via classroom cameras and live streaming to allow them to participate in class. Teachers will work with 100% DL students to adjust how often they are online as instruction and individual work times vary daily and by classroom. Every effort will be made to put all work in Google Classroom and See Saw throughout the pandemic, regardless of the offer of in-person services.

Stable Groupings

Tierra Pacifica’s Hybrid Model is as follows:

Hearts (K) AM and PM groups, M-Th, 100% DL-F; 8-9 students, Teacher and 2 TAs

Oaks (1/2) AM and PM groups, M-Th, 100% DL-F; 12-13 students, Teacher, 2 TAs, Student Tchr

Suns (2/3) AM and PM groups, M-Th, 100% DL-F; 12-13 students, Teacher, TA, Student Tchr

4th Grade AM group, M-F, 17-18 students, 2 Teachers

5th Grade PM group, M-F, 17-18 students, 2 Teachers

6th Grade PM group, M-Th, 17-18 students, 100% DL-F, 3 Teachers

7th Grade AM group, M-F, 17-18 students, DL-PMs, 2 Teachers

8th Grade AM group, M-F, 17-18 students, DL-PMs, 2 Teachers

Entrance, Egress and Movement within the School

Class start and end times are staggered to reduce the amount of students congregating at screening stations or walking through campus at once, and to keep students from having to stand and wait in the parking area. Tierra Pacifica will maintain 3 screening stations for entry to

classes throughout the day. Two at the front of the school, and one at the rear between the Spot Classroom and the Gathering Room. Students who bike to school must enter through the rear screening station and walk their bikes to the racks in front of the student restrooms. No students will be allowed to enter through the pathway in front of Ocean Alternative School. Parents are asked to drop off their students and exit the parking lot immediately to keep the line moving.

Teachers will schedule their passing times from outdoor learning spaces to the indoors so that the number of students in the courtyard is kept to a minimum at all times. Teachers will accompany their students to the courtyard at the end of their class day to oversee distancing during pick-up.

Office staff have staggered work hours to reduce the number of people in the office at one time, and teachers are asked not to walk through the front entrance, but to use the back entrance to access the restrooms. Copies for teachers will be made by printing from classrooms using a wireless connection. Copied papers will be handled by office staff and left in the sorter by the front office door for teachers to collect.

Physical Distancing

Students will be a minimum of 6 feet apart in the classrooms. Personal belongings will be kept on their person to reduce crowding at cubbies. K-6 Teachers will instruct students in outdoor learning spaces to the maximum extent possible to increase access to fresh air. 7th & 8th grade classrooms are larger with increased airflow from HVACs, windows and doors on each side.

Students will be given time to eat a snack outside while on campus and seated at least 6 ft apart. Those receiving school lunch may take it home after morning class or pick it up and consume it before coming to class in the afternoon. Masks will not be removed inside of classrooms or in the office. All eating will be done outside.

In order to reduce the number of persons on campus, and reduce the difficulty of contact tracing, only essential visitors will be allowed on campus (for instance, to pick up a sick child, or fix a plumbing emergency, etc). Parents are asked not to park in the school lot unless they have a second child who will enter within 15 minutes of the first child.

In addition to student seating being a minimum of 6 ft apart in both indoor and outdoor classrooms, plexiglass has been installed to separate handwashing stations in classrooms. All drinking fountains have been temporarily shut off. Classroom and restroom doors will remain open during school hours and ventilation is provided by classroom HVACs, restroom fans and open windows. HVAC filter ratings are the maximum our system will allow (MERV 11).

A maximum of two students is allowed in restrooms. Only closed stalls are available. Adult restroom fans will run continuously during the school day. Lids have been installed on all toilets and signage will remind all persons to close the lid before flushing. Handwashing signage will be posted at all handwashing stations. Floor/blacktop decals will assist in identifying safe distances

for standing in line or waiting to enter rooms. Seating spots will be marked on courtyard benches.

Face Coverings and Protective Gear

All students and staff will wear face coverings at school. Staff may wear a mask with a clear panel when instructing students with hearing issues or when otherwise warranted (phonics instruction, etc.) The school will provide a face covering to any student or staff member who does not have one. N95 masks are available for any staff needing to help a person with COVID symptoms to the Wellness Tent.

Healthy Hygiene

All students will be taught healthy hand hygiene practices. Videos will allow students to see exactly how hygiene protocols and movement into and on campus will be done. Frequent opportunities for handwashing will be given, and when hand washing is not practical, students may use ethyl-alcohol based hand sanitizer under the supervision of a teacher. There are two handwashing stations in every classroom separated by a plexiglass barrier.

Classrooms and student restrooms will be sanitized with disinfectant using the electrostatic sprayer between AM and PM groups and after school each day. Dry time is 30 minutes. The office and all classrooms will be electrostatically sprayed at the end of each day. Teachers will wipe off frequently touched surfaces using a damp cloth with EPA approved disinfectant. Only trained staff may use the electrostatic sprayer and must wear gloves, eye protection and respiratory protection while spraying. Cleaning chemicals will remain in the locked janitorial closet and the sprayer in the office in it's charging station, out of reach of students. All staff have completed CalOSHA's COVID safety training, and the CA Healthy Schools Act cleaning training.

Staff has been trained on these COVID Safety Procedures and families will have access to videos depicting how to use the screening app, the procedures for entering the school, entering the restroom, and handwashing/hygiene etiquette.

Health Screening

Parents must access the Parent Square app on a smartphone or a laptop every day at least 30 minutes before the start of their students' class to submit their health screening for the day. Staff must complete the same screening by 7:30am daily. Any staff or student who answers YES to any health screening question may not enter the school grounds. Please call the office to report your absence and discuss next steps for quarantine and COVID testing.

Screeners at the screening stations will check the PS app list for the completion of each person's screening and take each student's temperature with a no-touch thermometer. Any student with a temperature above 100.4 or another COVID symptom will be escorted by office

staff back to their parent's car, or to a Wellness Tent to wait for a parent or guardian to return to pick them up. Wellness Tents will be sanitized between uses.

Staff and students who **have COVID symptoms** are encouraged to seek medical advice and COVID testing, and **must remain at home**:

1. for 10 days since the COVID-19 symptoms first appeared
2. until their COVID-19 symptoms have improved
3. until 24 hours have passed since having a fever of 100.4 or higher without the use of fever-reducing medications

If student or staff member receives a negative COVID-19 test result they may return to school before the 10 days is over as long as #2 and #3 are followed.

The student or staff member may return to school in sooner than 10 days with a note from a medical evaluator verifying that an alternative diagnosis has been made and their symptoms are not due to COVID-19, and #2 and #3 are followed.

Testing Available for Staff and Students

Testing is readily available at these two locations:

OptumServe - North County

Santa Cruz Civic Auditorium

307 Church Street

Santa Cruz, CA 95060

Mon-Fri 7am-7pm

Make an appointment

888-634-1123

OptumServe at Ramsay Park Community Testing

1301 Main Street

Watsonville, CA 95076

7 days a week - 7am-7pm

Make an appointment

888-634-1123

In addition, staff have the ability to use the Stanford and Valencia Lab testing facilities, both in Santa Cruz and Watsonville through the COE. See [testing resources](#) for other testing sites in our county.

Students or staff who **have symptoms and test positive for COVID-19** must isolate at home:

1. for 10 days since the COVID-19 symptoms first appeared
2. until their COVID-19 symptoms have improved
3. until 24 hours have passed since having a fever of 100.4 or higher without the use of fever-reducing medications

Students or staff who are **asymptomatic and test positive for COVID-19** must follow the same steps as above, but isolate until 10 days have passed since the date of the specimen collection of their first positive COVID-19 test.

Students or staff who have **exposure or close contact with someone who has COVID-19** must quarantine for 14 days from that exposure.

Asymptomatic Testing of Staff

Staff working in person with students will be asked to do asymptomatic COVID testing every 2 weeks. All other school staff must complete asymptomatic testing at least once every 2 months, but are encouraged to be tested once a month.

Identification and Reporting of Cases

Tierra Pacifica maintains a line list for tracking cases and close contacts which is kept confidential except when shared with the Santa Cruz Health Department and the Santa Cruz County Office of Education for purposes of contact tracing. Two staff members, Jennifer Proudfoot and Kim Shankland, are responsible for the line lists and notification of appropriate parties.

Employees complete a contact tracing form at the end of every school day identifying what rooms they were in and which other staff members they had contact with for more than 15 minutes that day. This is intended to aid in contact tracing.

Tierra Pacifica's COVID-19 Response Team members work together to maintain records, notify any potential exposures and quarantine recommendations to all staff and students. Confidential records are kept to follow all reporting guidelines, to ensure quarantine measures have been taken for symptomatic and asymptomatic cases, and that return to work and school guidelines have been met.

When a student or staff member reports they have had a close contact with an individual who has tested positive for COVID-19 they will be asked to go home immediately and quarantine for 14 days. They will be advised to get a COVID-19 test and share the results with the school director.

When a student or staff member reports that they have tested positive for COVID-19, a notification letter and corresponding quarantine dates for those in the same stable group, and anyone else who may have had 15 minutes of contact with the person over a 24 hour period, are sent directly to the affected students and staff.

These letters do not contain any personal information of the individual who made the report. The school Director will keep staff, students and parents informed of any changes if they are made to the reporting process.

In the event of a positive case on campus, all students and staff with potential exposure will be directed to one of the OptumServe testing sites for immediate COVID--19 testing. See [testing resources](#) for other testing sites in our county. In the event of an outbreak, the school will reach out to Santa Cruz County Health and Santa Cruz County Office of Education for assistance in obtaining adequate testing for all contacts immediately.

In addition, the room(s) used by the positive case will be closed for at least 24 hours and then cleaned and disinfected.

Consultation

This CSP was presented to school staff on January 12th & 13th, 2021 and again on February 13 & 22. Staff was asked for input on this plan, as well as the CPP and hybrid school models. This CSP was presented to the Tierra Pacifica Governing Board of Directors and approved on February 17th, 2021.